

Fire Evacuation Plan

Short Term Rental

(occupant load 10 or less)

Name of property owner _____

Address _____

Phone number _____

Alternate contact _____

What type of smoke alarms are installed in the building (battery operated, hardwired, or hardwired and interconnected)? _____

*Note - All smoke alarms need to be replaced every ten years, or before the indicated replace by date. If there are no dates indicated on the smoke alarm, it must be replaced.

Are there Carbon monoxide alarms? Yes/No Battery/Plug in/Hardwired
("No" is an acceptable answer, if there are no fuel fired appliances in the home, no attached garage, or wood burning stoves or fireplaces.)

**Note - replace carbon monoxide alarms at the manufacturers recommended time

***Note – test all smoke alarms and carbon monoxide alarms monthly.

Portable fire extinguishers should be class ABC size 2A10BC and be mounted in an easily accessible location on each floor. Monthly inspections include checking the extinguisher for any visible damage, ensuring that the pressure gauge is at an acceptable level, and that the nozzle is not obstructed. Annually they must be maintained by a fire protection company.

Please attach a schematic drawing of each floor of the building with includes the following information:

- Location of the main street
- Location of smoke alarms
- Location of carbon monoxide alarms
- Location of exits
- Location of portable fire extinguishers
- Which direction North is
- Occupant load
- Rooms labeled

Fire Safety Plans shall be posted on the back of each bedroom door



Entrance / Exit



Smoke Alarm

SA



Carbon Monoxide Alarm

CO



Fire Extinguisher - ABC Type

ABC

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