

Fort Erie Public Library Board

BUDGET 2020-2022



2019 HIGHLIGHTS

- First phase of Centennial renovations completed
- Three new libraries contracted to join LiNC
- Over 230 children's program with 3,700 attendees

2019 HIGHLIGHTS

- Over 800 new cards issued
- More than 300 adult programs with attendance of 3,800
- Over 4,000 titles read by Summer Reading participants

Fort Erie Public Library Board

BUDGET 2020-2022



2020 BUDGET PRIORITIES

Ensure sufficient funding to meet contractual obligations:

- Staff wages and benefits
- Janitorial contract
- Preventative maintenance contracts
- Other service contracts

2019 BUDGET SUMMARY

	Budget 2019	Budget YTD	Current month	Actual YTD	Difference	% Difference
Revenues						
Transfer from Reserve	0	0	0	0	0	0.0%
Operating Interest	3,000	3,000	562	5,064	2,064	68.8%
Total Municipal Grants	1,530,264	1,530,264	0	1,530,264	0	0.0%
Development charges	45,000	45,000	0	45,000	0	0.0%
Fines, fees and rentals	31,000	31,000	1,781	29,883	(1,117)	-3.6%
Other revenues	5,500	5,500	228	5,023	(477)	-8.7%
Provincial grant	<u>60,682</u>	<u>60,682</u>	<u>60,682</u>	<u>60,682</u>	<u>0</u>	0.0%
Total operations revenue	<u>1,675,446</u>	<u>1,675,446</u>	<u>63,253</u>	<u>1,675,916</u>	<u>470</u>	0.0%
Expenditures						
Administration	87,000	87,000	4,704	83,597	(3,403)	-3.9%
Building Maintenance and Repairs	83,000	83,000	8,610	101,879	18,879	22.7%
Utilities	63,000	63,000	3,737	59,116	(3,884)	-6.2%
Automated Systems	40,000	40,000	11,622	37,856	(2,144)	-5.4%
Programming	20,000	20,000	701	16,323	(3,677)	-18.4%
Materials, processing and security	165,000	165,000	23,219	158,780	(6,220)	-3.8%
Materials - development charges	45,000	45,000	10,793	45,000	0	0.0%
Staffing costs	<u>1,172,446</u>	<u>1,172,446</u>	<u>139,527</u>	<u>1,104,791</u>	<u>(67,655)</u>	-5.8%
Total expenditures	<u>1,675,446</u>	<u>1,675,446</u>	<u>202,914</u>	<u>1,607,343</u>	<u>(68,103)</u>	-4.1%
Revenues vs. expenditures				<u>68,573</u>		

2020 GOALS & OBJECTIVES

- Completion of renovations at Centennial
- Filling of Children's & Teen Librarian position
- Additional programming for all ages

2020 GOALS & OBJECTIVES

- Measuring library effectiveness through outcomes
- Examining existing service contracts for cost savings

2020 BUDGET REQUEST

Municipal Grant Request	\$ 1,566,818
Dollar amount increase over 2019	\$ 36,554
Percentage increase over 2019	2.4%
Development Charges Request	\$45,000

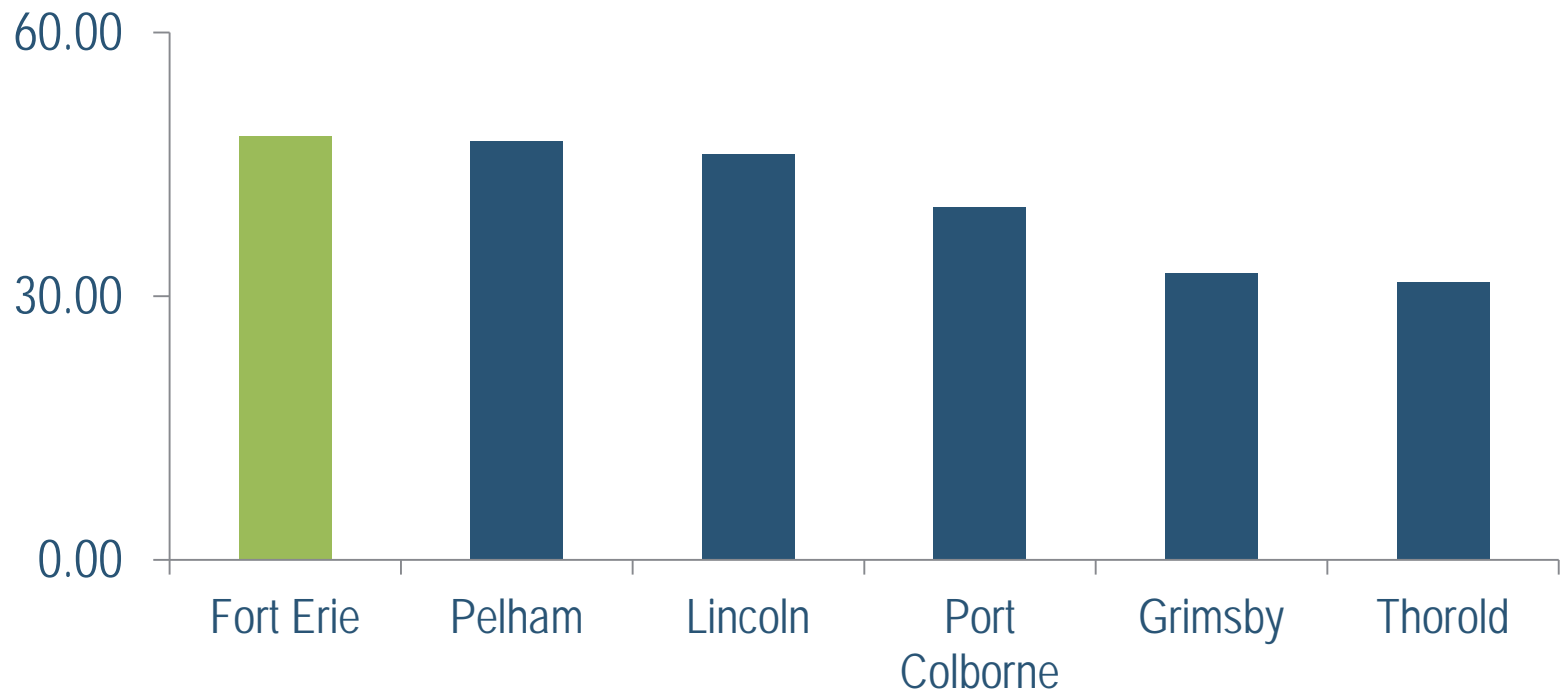
2020 SUPPLEMENTARY REVENUE

Provincial Operating Grant	\$60,682
Fines, fees, rentals	\$36,500
Other Revenue (i.e. sales)	\$5,000
Contribution from capital reserve	N/A
TOTAL	\$102,182

2020 – 2022 BUDGET SUMMARY

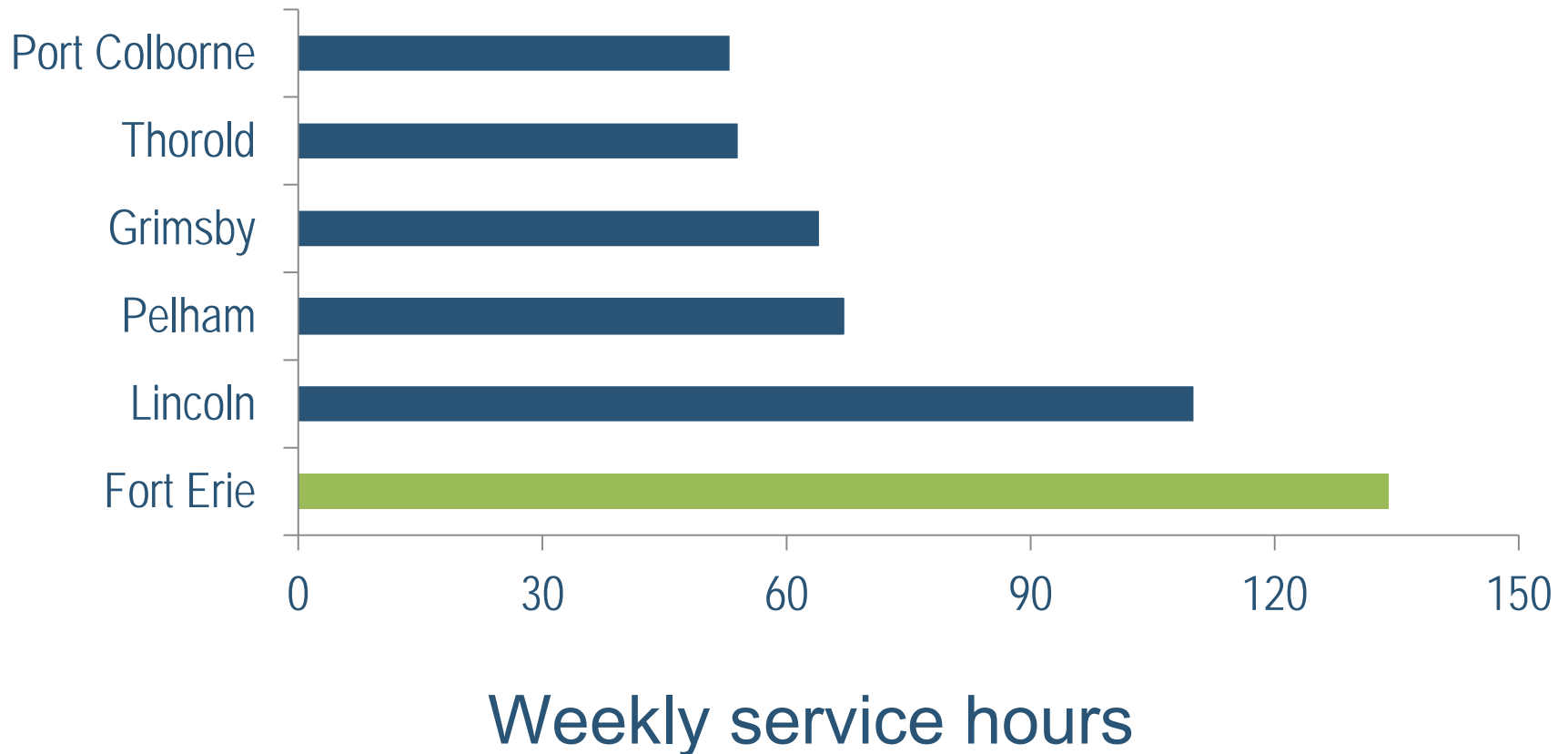
	2020	2021	2022
Municipal Grant Request	\$1,566,818	\$1,601,818	\$1,636,842
Annual Increase (\$)	\$36,554	\$35,000	\$35,024
Annual Increase (%)	2.4%	2.2%	2.2%
Development Charges Request	\$45,000	\$30,000	-

LIBRARY FUNDING COMPARISON

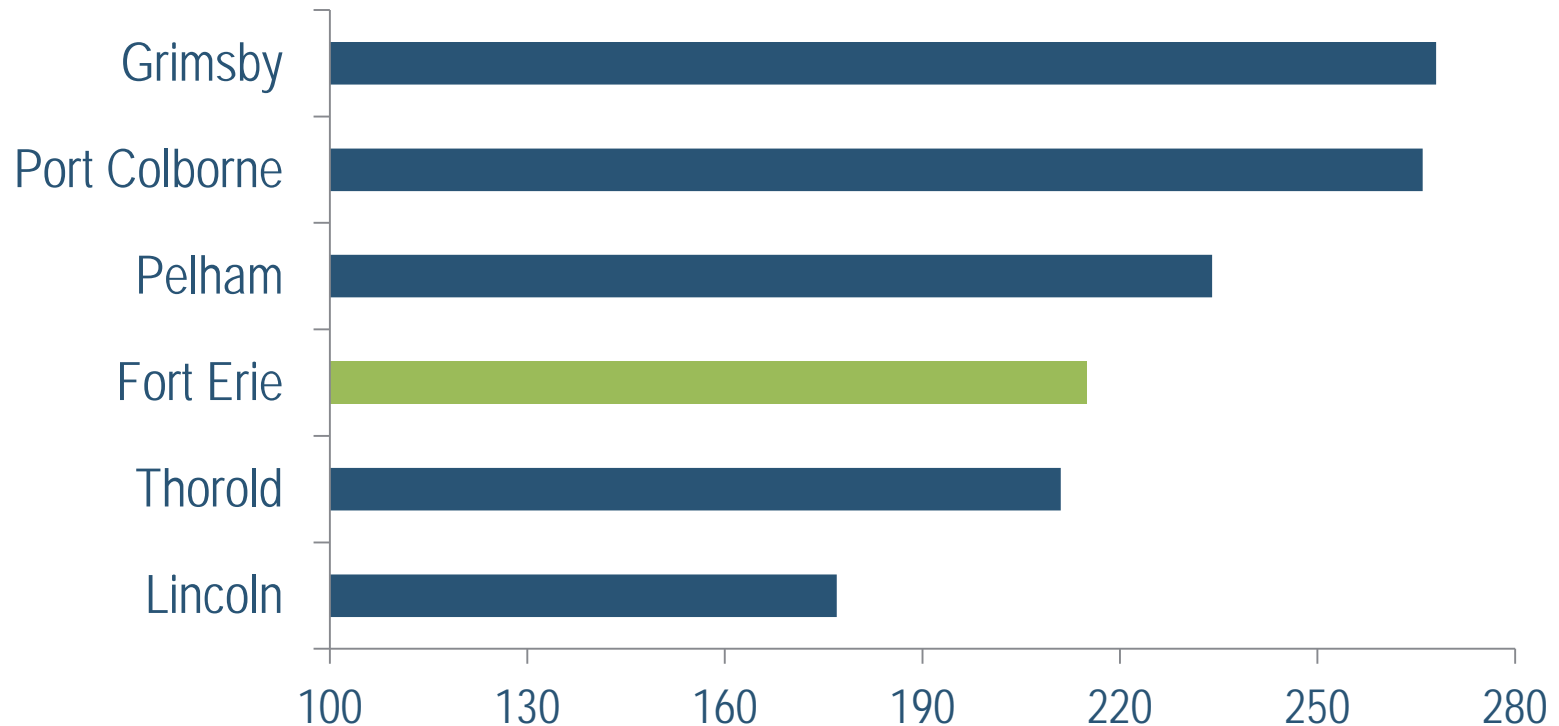


Total operating funding per capita (2018)

LIBRARY SERVICE HOURS



FUNDING PER OPERATING HOUR



Operating costs per hour of service

ACCOUNT BALANCES

All as of December 31, 2019

Operating (expected surplus)	\$68,573
Operating Reserve	46,170
Capital Reserve (unencumbered)	\$86,659

2020-21 CAPITAL RESERVE

- Over \$175,000 in capital projects planned
- Centennial meeting room space
- Shelving and seating at Stevensville

2020-21 CAPITAL RESERVE

- New service desk at Crystal Ridge
- Furniture and carpeting for remainder of Centennial branch
- Book displays for all branches

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