



Infrastructure Services

April 1, 2016
File No. 360106-05

Frost Plate Policy

This notice details the Town of Fort Erie policy as it relates to homeowners' requests to address a broken water meter frost plate.

By-law 199-04, "Being a By-Law to Regulate the Management of a System of Waterworks in the Town of Fort Erie" places responsibility for the repair of the water meter on the property owner:

PART III – WATER SERVICE CONNECTIONS

3.5 RESPONSIBILITY OF THE OWNER

3.5.1 Every Owner shall at their own expense keep the private water lateral, and water meter in good order and condition and adequately protected from freezing

and

PART V – WATER METERS

5.10 The Corporation shall assume ownership and maintenance for all water meters installed to the satisfaction of the Corporation. If a meter is mechanically defective, the cost of meter repairs shall be borne by the Corporation. If the meter is damaged by freezing, the carelessness, wilful act, or neglect of any person other than an employee or agent of the Corporation, the Owner shall pay to Corporation the cost of making necessary repair or replacement to such meter. All such costs may be paid directly to the Corporation, or if not so paid, added to the water bill.

To complete the required meter frost plate replacement there are only two (2) available options as indicated below. You may contract the services of an *approved and licensed* plumbing contractor or a Town technician to complete the repair:

1. This type of meter repair requires a full meter condition and operational integrity assessment by a skilled trades person. Contact a licensed plumber to complete the required repair and meter condition assessment. Any additional meter damages may require meter replacement at the owner's cost. The Town's charge to provide a meter, excluding installation for 2016 is \$451.30, inclusive of HST (for a 5/8" X 3/4" T10 R-900i E-coder meter). Once repairs are completed, the Town must inspect and re-seal the meter.
2. The Town of Fort Erie Meter Technician can be booked to replace the meter frost plate. The 2016 fee for this replacement is \$204.70, inclusive of HST.

Current pricing for all meter sizes and related charges is available in the "Consolidated Fee Schedule" posted on the Town of Fort Erie website.

If the plumber is not on the certified plumbers list but would like to be added, information including the plumber's name, address, email, telephone contact information, along with a copy of the plumbing certification can be submitted to the Manager of Water, Wastewater Services at gboutin@town.forterie.on.ca. The plumber will be advised once the request has been reviewed.

If you require any further information, please contact the Operations Clerk at 905-871-1600, Ext. 2466.