



Temporary Outdoor Patio Application Form & Checklist

To assist in responding to the economic impacts of the COVID-19 pandemic, the Town of Fort Erie has developed a Temporary Outdoor Patio program.

Applicants wishing to establish a new temporary outdoor patio or temporarily expand an existing outdoor patio must complete this application.

All items must be completed and submitted prior to approval. No fees shall apply to this application.

Applications will be accepted via email or at the Town Hall drop box.

Send completed applications to:

Al Stouffer, Coordinator – Community Liaison & Business Licensing

astouffer@forterie.ca

905-871-1600 ext. 2543

Applicant Contact Information	Name	
	Address	
	Email	
	Phone #	
Business name		
Business contact name and phone #		
Business address and postal code		
Please reply as necessary to these questions.	Does your business currently have an approved patio?	
	Does your business currently have a liquor license?	
	What is your liquor license permit number? Permit #:	
	What is the current occupant load for your liquor license?	
	If you do not have a liquor license do you intend to apply for a temporary one to permit alcohol service?	

Please reply as necessary to these questions.	How many seats are available for seating within your business?	
	How many seats are available for seating on your current patio?	
	How many seats are you proposing in the temporary outdoor patio program?	
	What is your Town of Fort Erie business license number? Business license #:	

Requirements Checklist:

- Completed the Temporary Outdoor Patio Application.
- Sketch of Proposal – identifies proposed size and dimensions of patio and detail of fencing, barriers and materials to be used.
- For leased, private-property, premises provide the landowner’s written authorization.
- For temporary patios on municipal property, provide liability insurance certificate in the amount of \$5 million naming the Town of Fort Erie as additional insured.
- Submit all materials via email to Al Stouffer at astouffer@forterie.ca

As the applicant, I confirm that I have read the *Town of Fort Erie Temporary Outdoor Patio Regulations* and that this application is in conformance with those Regulations. I have attached to this application the information required in this Checklist. Further, I understand and agree that all materials used in the construction of the temporary patio area are fully removable and that the area will be restored to its original condition no later than October 31, 2020.

I understand that this application form is a public document and that any and all information contained in it, including personal information as that term is defined in the Freedom of Information and Protection of Privacy Act of Ontario, and is open for inspection by the public.

Signature: _____

Date: _____