



Request for Return of Municipal Deposits

Applicant: _____ Mail Pick-up

Mailing Address: _____ Phone # _____

Construction Location : _____

DEPOSITS PAID

Receipt # _____

Mud Tracking	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$ _____
Lot Grading	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$ _____
Sidewalk/Curb	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$ _____
Demolition	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$ _____

Total Amount of Deposit \$ _____

Note:

- Original receipt stamped "Return for Deposit" must be presented when submitting this form for deposit returns.
- Deposit returns will only be made to person who paid original deposit, unless written authority from the depositor directs it to be returned otherwise.
- Deposit returns will not be processed if final inspections have not been completed by the Town and all construction excavation and final grading completed.
- Any cleanup or repair work undertaken by the Town as a result of the subject construction will be deducted from the deposits. If the costs exceed the amount of the deposit, the owner will be billed the difference.
- Lot grading deposits will not be returned until such time as the final grading is complete and the final grading certificate is approved by the Town.

OFFICE USE ONLY

Mud Tracking Costs _____

Sidewalk/Curb Damage _____

Culvert _____

Demolition _____

Final Lot Grading _____ Certificate Approved: Yes No

Inspected by _____ Date _____

Deposit return approved Yes No Partial Amount to be returned \$ _____

Approved by _____

Control No. _____