



The Municipal Corporation of the Town of Fort Erie

By-law No. 123-2020

Being a By-law to Amend Fees and Charges By-law No. 40-09, as amended (2021 Review)

Whereas By-law No. 40-09, as amended, was passed by the Municipal Council of The Corporation of the Town of Fort Erie on March 9, 2009, to establish fees and charges for various services provided by the Town of Fort Erie; and

Whereas Report No. CBC-03-2021 was considered and approved at the Council-in-Budget-Committee meeting held on December 9, 2020, to approve user fee changes exclusive of building permit fees; and

Whereas it is deemed desirable to further amend By-law No. 40-09 to approve new fees and charges, and changes to previously established fees and charges excluding building permit fees, development charges, and water and sewer rates and charges;

Now therefore the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** the following Schedules to By-law No. 40-09 as amended, are repealed:

Fire & Emergency Services

Schedule "FIRE-B" Service Fees & Charges

Infrastructure Services

Schedule "IS-D" Cemetery Fees

Schedule "IS-E" Culvert, Curb Cut/Fill & Catch Basin Fees

Schedule "IS-K" Cemetery & Park Memorial Programs

Planning & Development Services

Schedule "PDS-C" Planning Applications, Development Related Services & Committee of Adjustment Application Fees

Schedule "PDS-D" Plumbing Fees

Legislative Services

Schedule "LS-A" Fees for Services Under the *Vital Statistics Act* and the *Marriage Act* (as amended or replaced from time to time)

Schedule “LS-B” Fees for Services under the *Commissioner for Taking Affidavits Act* (as amended or replaced from time to time)

Schedule “LS-C” Fees for Miscellaneous Services

and replaced with the Schedules attached hereto as **Schedule “A”**, and the fees and charges contained therein are hereby authorized, approved, and established effective January 1, 2021.

2. **That** By-law No. 40-09 as amended, is further amended by inserting immediately following Schedule “IS-L”, the following Schedule:

Schedule “IS-M” Transit Fees

attached hereto as Schedule “B”, and the fees and charges contained therein are authorized, approved and established effective January 1, 2021.

3. **That** By-law No. 40-09 as amended, is further amended by inserting immediately following Schedule “CS-A”, the following Schedules:

Schedule “CS-B” Fees for Services under the *Commissioner for Taking Affidavits Act*, the *Vital Statistics Act* and the *Marriage Act* (as amended or replaced from time to time)

Schedule “CS-C” Fees for Miscellaneous Services

attached hereto as Schedule “C”, and the fees and charges contained therein are authorized, approved and established effective January 1, 2021.

4. **That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 14th day of December, 2020.

Mayor

Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie certifies the foregoing to be a true copy of By-law No. 123-2020 of the said Town. Given under my hand and the seal of the said Corporation, this day of , 20

SCHEDULE "FIRE-B"
to By-law 40-09

FIRE & EMERGENCY SERVICES

Service Fees & Charges

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*, save and except *MTO Rates and those identified with "NCPI"*.

CATEGORY	DESCRIPTION	FEE
<i>File Search</i>	Letter of Compliance	\$ 88.45
	Insurance Company Report	\$ 88.45
	Court Filing & Information	\$ 88.45
	L.L.B.O. Letter of Compliance	\$ 88.45
<i>Products</i>	Fire Department Access Lock Box	\$ 275.00
	Fire Safety Plan Box	\$ 176.00
<i>On Site Inspection: (As Requested)</i>	Residential & Rooming or House (Group Home)	\$ 123.53
	Multi-unit (apartment) (1-4 units)	\$ 206.27
	Each unit after 4 units (per unit)	\$ 46.43
<i>Commercial and Industrial (On Site Inspection)</i>	First 10,000 sq.ft. or any part thereof	\$ 234.67
	Additional 5,000 sq. ft. or part thereof	\$ 46.43
<i>Multi-Unit (Hotel/Motel) (On Site Inspection)</i>	1 – 10 units	\$ 234.67
	Over 10 units – per unit	\$ 35.12
<i>Burning Permit</i>	Includes Safety Plan Review and on-site Inspection and Burning	\$ 80.48
<i>Fire Safety Plan Review</i>	Assist with Fire Safety Plan Development	\$ 100.00
	Second and each additional Fire Safety Plan revision	\$ 100.60
<i>Fire Inspections for Trade Shows/Special Functions for after hour events</i>	Weekdays after 5 p.m. and all day on weekends and holidays	\$ 150.90
<i>Private Home Day Care (As Requested)</i>	On Site	\$ 118.00
<i>Accreditation Inspection</i>	Daycare Centre	\$ 141.64
	Care & Treatment Occupancy	\$ 206.27
	Retirement Home	\$ 206.27
<i>(Inspections that are required to be performed by the Fire Department pursuant to any Town of Fort Erie business licencing by-law in force from time to time, are not subject to the additional fees listed under Accreditation Inspections.)</i>		
<i>Compliance Evaluation</i>	Long Term Care Facility (required by the Fire Marshall's Office)	\$ 225.37
<i>Public Hall Inspection and Occupant Load (As Requested)</i>		\$ 106.57
<i>Fire Re-inspections for compliance</i>		\$ 100.60

Fireworks Inspection and Approval:	Commercial Business:	
	Site Inspection shooting (per inspection)	\$ 234.67
	Site Inspection sale and storage (per inspection)	\$ 234.67
	Not-for-Profit Event (maximum one (1) week sale period:	
	Site Inspection shooting (per inspection)	\$ 136.52
	Site Inspection sale and storage (per inspection)	\$ 136.52
Bingo Hall Issuance of Licence Inspection:	Yearly	\$ 282.32
Propane Facility RSMP Approval:	Review of Risk Safety Management Plan for TSSA licence application	\$175.00
Legal Marihuana Grow Operation Inspection	Residential	\$ 252.16
	Commercial	\$ 504.12
Illegal Marijuana Grow Operation Inspection	Residential or Commercial	\$1,961.00
Fire Suppression	Fire watch at suspicious fire (per hour/person)	\$ 62.36
Secure Building:		Cost + 15% admin fee
Response to Vehicle Fire or Extrication (Non-Resident):	MTO Rate - Per vehicle – 1 st hour	\$ 488.40
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 244.20
Out of Control Fire:	MTO Rate - Per vehicle – 1 st hour	\$ 488.40
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 244.20
Prohibited Open Air Burning – Repeat Offender	MTO Rate - Per vehicle – 1 st hour	\$ 488.40
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 244.20
On-Site Standby:	MTO Rate - Per vehicle – 1 st hour	\$ 488.40
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 244.20
Clean up after a fire: (not overhaul) (4 man crew)	MTO Rate - Per vehicle – 1st hour	\$ 488.40
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 244.20
Hazardous materials clean up and/or mitigation	MTO Rate - Per vehicle – 1 st hour	\$ 488.40*
	MTO Rate - Per vehicle, per 30 minutes thereafter * Additional direct costs plus overhead may apply	\$ 244.20*
Response to Natural Gas Incident relating to Ontario Underground Infrastructure Notification System Act, 2012	MTO Rate - Per vehicle – 1 st hour	\$ 488.40
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 244.20
Extraordinary Expenses:	The Fire Chief may recover extraordinary expenses incurred to control or eliminate an emergency or to investigate the cause, such as retaining private contractors, renting special equipment, and using unusual consumable materials.	Cost + 15% admin fee

Schedule "A" to By-law No. 123-2020

Schedule "FIRE-B" Page 3

Smoke /Carbon Monoxide Alarm	Supply and Installation (<i>NCPI</i>)	\$ 50.00
Boat Service:	Per hour (plus 1 hour daily for servicing)	\$ 97.57
Fire Prevention Assistance: <i>(Technical training to fire & emergency responders)</i>	Per hour	\$ 71.40
Fire Instructor Assistance: <i>(Technical training to fire & emergency responders)</i>	Per hour	\$ 71.40
Fire Drills <i>(As Requested)</i>	Industrial Establishments, Vulnerable Occupancies and other agencies	\$ 150.90
Extinguisher Training <i>(Industrial Establishments, Vulnerable Occupancies and other agencies)</i>	Up to 10 people	\$ 201.20
	Per person thereafter	\$ 15.09
Fire Safety Training <i>(As Requested)</i>	Per hour with 4 hour minimum	\$ 50.30
Use of Fire Training Facility: (per day)	Use of the Fire Training Centre which includes without limitation, the Training Tower, the Pumping Station Unit and the equipment, materials and facilities therein, used or intended for use in the operation of any part of the Fire Training Centre	\$ 476.07
	Use of the classroom only	\$ 62.36
<i>(The Fire Chief is delegated authority to waive or adjust the daily fee for joint training and reciprocal training exercises.)</i>		
Fire Course Training	For Non-Town of Fort Erie Personnel	Cost
Rental of Frerotte-Wells Memorial Hall (Central Fire Station) <i>(Rental includes tables and chairs)</i>	Active or Retired Firefighter	No Charge
	Town of Fort Erie Function	No Charge

SCHEDULE "IS-D"
to By-law 40-09

INFRASTRUCTURE SERVICES

Cemetery Fees

The *Funeral, Burial and Cremation Services Act, 2002*, S.O. 2002, c.33, as amended, and Regulations thereto, provides owners of cemeteries with authority to establish price lists.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*, *save and except those identified with "NCPI"*.

RESIDENT RATES

Purchase of Interment Rights per Lot

Description	Interment Rights	Care & Maintenance	Total Before HST	HST (13%)	Total
The following may contain one casket interment and the cremated remains of 3 persons. Markers and upright monuments are permitted.					
Adult Grave (Section L Greenwood)	\$ 819.43	\$ 546.29	\$1,365.72	\$177.54	\$1,543.26
Adult Grave (McAfee Standard Plot)	\$ 885.16	\$ 590.10	\$1,475.26	\$191.78	\$1,667.04
Adult Grave	\$ 712.62	\$ 475.08	\$1,187.70	\$154.40	\$1,342.10
The following may contain one casket interment and the cremated remains of 3 persons. Only Flat Markers are permitted.					
Adult Grave (Section G Greenwood)	\$ 619.57	\$ 413.05	\$1,032.62	\$ 134.24	\$1,166.86
Infant and Child Graves may contain the casketed or cremated remains of one infant or child. Only Flat Markers are permitted.					
Infant or Child Grave (under 10Years)	\$ 326.37	\$ 217.58	\$ 543.95	\$ 70.71	\$ 614.66
Cremation Lots other than in McAfee Cemetery may contain the cremated remains of one person. Only Flat Markers are permitted.					
Cremation	\$ 326.37	\$ 217.58	\$ 543.95	\$ 70.71	\$ 614.66
Cremation (Section L Greenwood)	\$ 409.88	\$ 273.26	\$ 683.14	\$ 88.81	\$ 771.95
Cremation Lots in McAfee Cemetery may contain the cremated remains of 3 persons. Only Flat Markers are permitted.					
Cremation or Infant Plot (McAfee 2'x5')	\$ 435.21	\$ 290.14	\$ 725.35	\$ 94.30	\$ 819.65

Interment Charge (Opening & Closing)

* Includes the Licensing Fee as per the *Funeral, Burial and Cremations Services Act, 2002*

Description	Price Before HST	HST (13%)	Total
Adult*	\$ 791.89	\$ 102.95	\$ 894.84
Child (1-9 Years)*	\$ 432.98	\$ 56.29	\$ 489.27
Infant (Under 1 Year)*	\$ 216.69	\$ 28.17	\$ 244.86
Cremation, including Niche opening/closing where applicable *	\$ 270.59	\$ 35.18	\$ 305.77
Legion Columbarium Niche opening/closing *	\$ 270.59	\$ 35.18	\$ 305.77
Subsequent In-ground Interment Fee	\$ 145.21	\$ 18.88	\$ 164.09

Note: Opening charges do NOT include grass covering, lowering device or tent.

Regardless of age, if an adult case is used for a child, an adult charge will apply.

Schedule "A" to By-law No. 123-2020

Schedule "IS-D" Page 2

NON-RESIDENT RATES

Purchase of Interment Rights per Lot

Description	Interment Rights	Care & Maintenance	Total Before HST	HST (13%)	Total
The following may contain one casket interment and the cremated remains of 3 persons. Markers and upright monuments are permitted.					
Adult Grave (Section L Greenwood)	\$1,434.00	\$ 956.00	\$2,390.00	\$310.70	\$2,700.70
Adult Grave (McAfee Standard Plot)	\$1,549.04	\$1,032.69	\$2,581.73	\$335.62	\$2,917.35
Adult Grave	\$1,247.00	\$ 831.33	\$2,078.33	\$270.18	\$2,348.51
The following may contain one casket interment and the cremated remains of 3 persons. Only Flat Markers are permitted.					
Adult Grave (Section G Greenwood)	\$1,084.29	\$ 722.86	\$1,807.15	\$234.93	\$2,042.08
Infant and Child Graves may contain the casketed or cremated remains of one infant or child. Only Flat Markers are permitted.					
Infant or Child Grave (under 10 Years)	\$ 571.10	\$ 380.73	\$ 951.83	\$123.74	\$1,075.57
Cremation Lots other than in McAfee Cemetery may contain the cremated remains of one person. Only Flat Markers are permitted.					
Cremation	\$ 571.10	\$ 380.73	\$ 951.83	\$ 123.74	\$1,075.57
Cremation (Section L Greenwood)	\$ 717.24	\$ 478.16	\$1,195.40	\$ 155.40	\$1,350.80
Cremation Lots in McAfee Cemetery may contain the cremated remains of 3 persons. Only Flat Markers are permitted.					
Cremation or Infant Plot (McAfee 2' x 5')	\$ 761.53	\$ 507.68	\$1,269.21	\$165.00	\$1,434.21

Interment Charge (Opening & Closing)

* Includes the Licensing Fee as per the *Funeral, Burial and Cremation Services Act, 2002*

Description	Price Before HST	HST (13%)	Total
Adult*	\$1,385.65	\$180.13	\$1,565.78
Child (1-9 Years)*	\$ 757.75	\$ 98.51	\$ 856.26
Infant (Under 1 Year)*	\$ 379.16	\$ 49.29	\$ 428.45
Cremation, including Niche opening/closing where applicable*	\$ 473.67	\$ 61.58	\$ 535.25
Legion Columbarium Niche opening/closing*	\$ 473.67	\$ 61.58	\$ 535.25
Subsequent In-ground Interment Fee	\$ 254.22	\$ 33.05	\$ 287.27

Note: Opening charges do NOT include grass covering, lowering device or tent.
Regardless of age, if an adult case is used for a child, an adult fee will apply.

Schedule "A" to By-law No. 123-2020

Schedule "IS-D" Page 3

GREENWOOD COLUMBARIUM (48 Niche Dome Unit)

Level	Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
F	\$1,299.69	\$ 346.08	\$ 661.45	\$ 270.59	\$ 2,577.81	\$ 335.12	\$ 2,912.93
E	\$1,299.69	\$ 346.08	\$ 661.45	\$ 270.59	\$ 2,577.81	\$ 335.12	\$ 2,912.93
D	\$1,433.07	\$ 369.62	\$ 661.45	\$ 270.59	\$ 2,734.73	\$ 355.51	\$ 3,090.24
C	\$1,433.07	\$ 369.62	\$ 661.45	\$ 270.59	\$ 2,734.73	\$ 355.51	\$ 3,090.24
B	\$1,299.69	\$ 346.08	\$ 661.45	\$ 270.59	\$ 2,577.81	\$ 335.12	\$ 2,912.93
A	\$1,033.10	\$ 299.04	\$ 661.45	\$ 270.59	\$ 2,264.18	\$ 294.34	\$ 2,558.52

Each niche shall have the cremated remains of not more than two (2) persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, care and maintenance, wreath name plaque, one cremation opening and closing, and the Licensing Fee as per the *Funeral, Burial and Cremation Services Act, 2002*.

GREENWOOD COLUMBARIUM (72 Niche Dome Unit) **& RIDGEWAY MEMORIAL COLUMBARIUM (72 Niche Dome Unit)**

Level	Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
F	\$1,277.12	\$ 342.10	\$ 661.45		\$ 2,280.66	\$ 296.49	\$ 2,577.15
E	\$1,277.12	\$ 342.10	\$ 661.45		\$ 2,280.66	\$ 296.49	\$ 2,577.15
D	\$1,410.56	\$ 365.65	\$ 661.45		\$ 2,437.66	\$ 316.90	\$ 2,754.56
C	\$1,410.56	\$ 365.65	\$ 661.45		\$ 2,437.66	\$ 316.90	\$ 2,754.56
B	\$1,277.12	\$ 342.10	\$ 661.45		\$ 2,280.66	\$ 296.49	\$ 2,577.15
A	\$1,010.58	\$ 295.06	\$ 661.45		\$ 1,967.09	\$ 255.72	\$ 2,222.81

Each niche shall have the cremated remains of not more than two (2) persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, care and maintenance, and wreath name plaque. The opening and closing fees are billed separately at the time of inurnment.

McAFFEE RAYNER COLUMBARIUM 1 (64 Niche)

Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
\$ 1,668.77	\$ 294.49		\$ 270.59	\$ 2,233.85	\$ 290.40	\$ 2,524.25

Each niche shall have the cremated remains of not more than two (2) persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, care and maintenance, and one cremation opening and closing, and the Licensing Fee as per the *Funeral, Burial and Cremation Services Act, 2002*.

McAFFEE RAYNER COLUMBARIUM 2 (64 Niche)

Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
\$ 1,646.32	\$ 290.53			\$ 1,936.86	\$251.79	\$ 2,188.64

Each niche shall have the cremated remains of not more than two (2) persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, and care and maintenance.

Schedule "A" to By-law No. 123-2020

Schedule "IS-D" Page 4

LEGION COLUMBARIUM 2 AT GREENWOOD CEMETERY (64 Niche)

Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
Contact the Legion	\$ 144.09			\$ 144.09	\$ 18.73	\$ 162.82

Each niche shall have the cremated remains of not more than two (2) persons. Niches in the columbarium must be arranged through the Cemetery Chairman of Royal Canadian Legion, Branch 71.

DISINTERMENT RATES (Opening & Closing Only)

Description	Price Before HST	HST (13%)	Total
Casket	\$ 1,640.27	\$ 213.24	\$ 1,853.51
Cremation	\$ 478.47	\$ 62.20	\$ 540.67

Note: All casket burial disinterments will be contracted out with Cemetery staff doing the opening and closing only.

Relocation of disinterments in Town-owned cemeteries will require the purchase of new interment rights and opening and closing fees on new graves.

ADDITIONAL SERVICES CHARGES (Over & Above Normal Burial Charges)

Description	Total Before HST	HST (13%)	Total
Saturday Burial – Casket	\$ 503.85	\$ 65.50	\$ 569.35
Saturday Burial – Cremation	\$ 282.21	\$ 36.69	\$ 318.90
Statutory Holiday – Casket	\$1,088.26	\$ 141.47	\$1,229.73
Statutory Holiday – Cremation	\$ 612.23	\$ 79.59	\$ 691.82
Late Arrival to Cemetery for Interment (charged for every part hour)			
Weekdays after 4:00 p.m. and Saturday after 2:00 p.m.	\$ 72.60	\$ 9.44	\$ 82.04
Statutory Holidays after 2:00 p.m.	\$ 145.16	\$ 18.87	\$ 164.03

Note: Normal working hours are 7:30 a.m. – 4:00 p.m., Monday to Friday.
Saturdays are NOT considered to be normal working hours. No interments are scheduled on a Sunday.

OTHER CHARGES

Description	Care & Maintenance	Total Before HST	HST (13%)	Total
Optional Cremation Above-Ground Setup <i>(including lowering device)</i>		\$ 145.16	\$ 18.87	\$ 164.03
Preparation of Transfer of Ownership, per lot or niche		\$ 68.86	\$ 8.95	\$ 77.81
Provide Duplicate Interment Rights Certificate, per lot or niche		\$ 45.71	\$ 5.94	\$ 51.65

Charge for Setting Marker & Pouring Foundation

Construction of Monument Foundation (Per Cubic Foot of Concrete)		\$ 34.55	\$ 4.49	\$ 39.04
Minimum Charge for Foundation		\$ 392.43	\$ 51.02	\$ 443.45

Flat Marker Installation

	Installation	Care & Maintenance	Total Before HST	HST (13%)	Total
Under 173 Square Inches	\$ 115.91		\$ 115.91	\$ 15.07	\$ 130.98
Over 173 Square Inches	\$ 185.79	\$ 50.00 <i>(NCPI)</i>	\$ 235.79	\$ 30.65	\$ 266.44

Upright Marker Care & Maintenance

Under 4 Feet in Height or Width	\$100.00 <i>(NCPI)</i>	\$ 100.00	\$ 13.00	\$ 113.00
Over 4 Feet in Height or Width	\$200.00 <i>(NCPI)</i>	\$ 200.00	\$ 26.00	\$ 226.00

SCHEDULE “IS-E”

to By-law 40-09

INFRASTRUCTURE SERVICES

Culvert, Curb Cut/Fill & Catch Basin Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index* (CPI).

Driveway Entrance Culvert	\$261.65 per metre (8 metre minimum for new entrances) inclusive of the supply of culvert, installation and overhead costs.
Culvert Inspection	\$ 84.04
Curb Cut / Curb Fill	\$ 65.88 per metre
Catch Basin Installation	\$ 2,350.00

SCHEDULE “IS-K”

to By-law 40-09

INFRASTRUCTURE SERVICES

Cemetery & Park Memorial Programs

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Memorial Bench Program* (includes plaque and installation of concrete pad)	\$ 2,000.00
Memorial Tree Program* (includes corian plaque)	\$ 500.00

* A charitable tax receipt will be issued prior to the end of the dedication year.

SCHEDULE "PDS-C"

to By-law 40-09

PLANNING & DEVELOPMENT SERVICES**Planning Applications, Development Related Services
& Committee of Adjustment Application Fees**

The *Planning Act*, R.S.O. 1990, c.p.13, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index* (CPI), *save and except those identified with "NCPI"*.

Planning Applications & Development Related Services

PLANNING APPLICATION	FEE
Subdivision/Condominium Application	\$ 8,465.00 Draft Plan Application, Plan of Condominium and Condominium Conversion (plus \$50 per lot after the 1st 50 lots and/or blocks) \$ 1,303.00 Pre-consultation Fee (discounted from full application) \$ 652.00 Re-circulation
Final Subdivision Agreement Processing	\$ 4,558.00 (plus legal costs)
Subdivision Engineering Plan Review up to 4th submission	(discounted from full engineering fees) \$ 1,637.00 for plans 3 to 10 lots \$ 3,275.00 for plans 11 to 20 lots \$ 6,661.00 for plans 21 to 40 lots \$13,101.00 for plans over 40 lots
Subdivision Engineering Plan Review beyond 4th submission	(discounted from full engineering fees) \$ 410.00 for plans 3 to 10 lots \$ 819.00 for plans 11 to 20 lots \$ 1,666.00 for plans 21 to 40 lots \$ 3,276.00 for plans over 40 lots
Amendment to Subdivision Agreement	\$ 2,464.00 (plus legal costs)
Modification to Draft Approval	\$ 1,861.00 (no circulation) \$ 4,220.00 (with circulation)
Draft Plan Extension	\$ 1,063.00
Site Plan Application	\$ 3,906.00 Minor \$ 7,505.00 Major \$ 572.00 Pre-consultation (discounted from full application)

Site Plan Engineering Plan Review up to 4th submission	(Discounted from full engineering fees) \$ 1,310.00 for plans under 1,000 square metres \$ 1,966.00 for plans 1,000 to 1,999 square metres \$ 2,948.00 for plans 2,000 to 2,999 square metres \$ 4,039.00 for plans 3,000 to 3,999 square metres \$ 8,077.00 for plans over 4,000 square metres
Site Plan Engineering Plan Review beyond the 4th submission	(Discounted from full engineering fees) \$ 327.00 for plans under 1,000 square metres \$ 491.00 for plans 1,000 to 1,999 square metres \$ 736.00 for plans 2,000 to 2,999 square metres \$ 1,010.00 for plans 3,000 to 3,999 square metres \$ 2,020.00 for plans over 4,000 square metres
Site Plan Revision & Site Plan	\$ 765.00 without Site Plan Agreement
Site Plan Converted Shipping/Cargo Containers	\$ 765.00
Development Agreement Pre-servicing Agreement	\$ 2,671.00 (plus legal costs)
Amendment to Site Plan Agreement Amendment to Development Agreement	\$ 1,303.00 (plus legal costs)
Assumption Agreement associated with a Plan of Condominium	\$ 1,303.00 (plus legal costs)
All other Assumption Agreements	\$ 246.00 (plus registration costs)
Other Agreements arising out of conditions of Consent or other Planning Act approvals	\$ 500.00 minimum (NCPI) \$ 2,000.00 maximum (NCPI) (at the discretion of Town Solicitor or in his absence, CAO or designate)
Legal Costs Deposits	
Site Plan Agreement	\$ 2,565.00 (NCPI)
Development Agreement	\$ 2,565.00 (NCPI)
Subdivision Agreement	\$ 2,565.00 (NCPI)
Town Solicitor Legal Costs	
Site Plan Agreement	\$ 1,966.00 \$ 820.00 (preparation & registration of Agreement only)
Development Agreement	\$ 1,966.00 \$ 820.00 (preparation & registration of Agreement only)
Subdivision Agreement	\$ 2,728.00
Zoning By-law Amendment	\$ 3,360.00 Minor Application \$ 8,401.00 Major Application \$ 856.00 Pre-consultation (discounted from full application) \$ 652.00 Re-circulation
Official Plan Amendment	\$ 7,775.00 \$ 1,141.00 Pre-consultation (discounted from full application) \$ 652.00 Re-circulation

Schedule “A” to By-law No. 123-2020

Schedule “PDS-C” Page 3

Combined Official Plan & Zoning Amendment	\$ 8,868.00 \$ 1,313.00 Pre-consultation (discounted from full application) \$ 652.00 Re-circulation
Review of Regional Policy Plan Amendment	\$ 1,712.00 small \$ 5,707.00 large
Telecommunications Tower	\$ 1,457.00 With public consultation \$ 337.00 Without public consultation
Removal of Part Lot Control Validation Order By-law Supplemental Administrative Report	\$ 743.00
Removal of Holding Provision	\$ 523.00
Zoning Compliance Letters: Simple Letter (confirms Official Plan and Zoning By-law designations, and existing and/or proposed <u>use</u> does or does not conform) Simple Letter Accelerated Service (1 to 2 days response) Detailed Letter (Simple Letter plus confirms buildings & other site characteristics conform to current designations) Detailed Letter Accelerated Service (1 to 2 days response)	\$ 74.00 \$ 148.00 \$ 199.00 \$ 398.00
Inspection and Compliance Letter (Development, Subdivision, Site Plan Agreement)	\$ 258.00
Deeming By-law	\$ 592.00
Dedication of One Foot Reserves	\$ 325.00 (includes registration costs)
Conveyance of lands for Reserves	\$ 325.00 (includes registration costs)
Easement, or partial or full release	\$ 325.00 (includes registration costs)
Road Widening Conveyance	\$ 403.00 (includes registration costs)
Partial Release of Subdivision/ Development Agreement	\$ 1,228.00 (plus registration costs)

Consent to Release Restrictions, Options, Inhibiting Orders	\$ 325.00 per consent (includes registration costs)
Consent to registrations re: Inhibiting Orders (subsequent to initial development)	\$ 115.00
Servicing Agreement	\$ 2,671.00 (plus registration costs)
Lot Grading Agreement	\$ 325.00 (includes registration costs)
Variance from Fence By-law Regulations	
Application Fee	\$ 465.00
Appeal Fee	\$ 465.00
Urban Tree Contribution (per tree required as a part of Consent Application approval, to create a new lot(s))	\$ 500.00 (per tree required)

Committee of Adjustment Application Fees

Minor Variance	\$ 949.00* (single, semi detached or duplex dwelling) OR \$ 1,788.00* (constructing single, semi detached or duplex dwelling without building permit) \$ 1,197.00* (multiple dwelling, commercial and industrial) OR \$ 2,376.00* (constructing multiple dwelling, commercial and industrial without building permit) *Full fee for first application plus 50% of fee per additional application. (Multiple applications within Plan of Subdivision/Condominium)
Consent	Residential: \$ 1,375.00* per lot and \$ 177.00 per easement \$ 228.00 Pre-consultation (discounted from full application) Commercial/Industrial/Institutional: \$ 1,788.00* per lot and \$ 242.00 per easement \$ 287.00 Pre-consultation (discounted from full application)
	Boundary Adjustment: \$ 1,022.00* Residential \$ 1,167.00* Commercial/Industrial/Institutional \$ 172.00 Pre-consultation (discounted from full application) Deed Certification: \$ 177.00
Special Hearing	\$ 613.00
Adjournment Fee	50% of application fee

Schedule "PDS-C" Page 5

Request Change in Condition of Consent	\$ 354.00
	<i>* Includes surcharge of \$10.00 for Lot Identification Poster</i>

All Planning & Committee of Adjustment Applications

Ontario Municipal Board/Local Planning Appeal Tribunal Appeal & Hearing (with Council support)	\$ 2,577.00 (plus all planning, engineering and legal fees) ** <i>See below</i>
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** If an Ontario Municipal Board/Local Planning Appeal Tribunal Appeal is lodged as a result of a By-law and/or Approval of the Council or Committee of Adjustment arising from any application listed above, this fee shall be paid to the Town by the applicant within 14 days after the date of the notice of Appointment of Hearing. The applicant must also remit to the Town all costs incurred by the Town in association with the appeal for planning, engineering and legal fees. Failure to submit the requisite fee may result in Counsel not appearing before the Ontario Municipal Board in support of the matter.

Notwithstanding the foregoing Fees, the Council of the Town of Fort Erie and the Committee of Adjustment of the Town of Fort Erie may waive all or part of the prescribed fees where Council or the Committee is satisfied that it would be unreasonable to require payment and such waiving shall be at the sole discretion of the Council or the Committee.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

By-law Enforcement Administrative Fee – Repeat Complaints (Charged to property owner in violation of By-law)	Cost + 15% admin fee (minimum \$ 150.00)
Discharge of Property Standards Order registered on title	\$ 350.00
File Notice of Appeal of Property Standards Order	\$ 250.00
Certificate of Compliance (with provisions of the Town's Property Standards By-law)	\$ 205.00

SCHEDULE "PDS-D"

to By-law 40-09

PLANNING & DEVELOPMENT SERVICES

PLUMBING FEES

The *Building Code Act*, S.O. 1992, c.23, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall NOT be adjusted annually based on the Statistics Canada, Consumer Price Index (CPI).

Plumbing, Drain & Sewer Permit

i. Single Family Dwelling	Flat rate \$88.00 plus applicable fees for storm building sewer, sanitary building sewer and waterline.
ii. Semi-Detached, Row House or other multiple residential where each individual unit has its own separate service.	Flat rate \$88.00 per unit plus applicable fees for storm building sewer, sanitary building sewer and waterline.
iii. Multiple Dwelling and Apartment, Motel and any other residential unit which is served by a single service.	Flat rate \$58.00 per unit plus applicable fees for storm building sewer, sanitary building sewer, waterline and internal storm leader.
iv. Commercial, Industrial, Government, Institutional and any other building or structure not specifically provided for above.	\$118.00 fee plus additional \$6.00 per fixture plus applicable fees for storm building sewer, sanitary building sewer, waterline, internal rainwater leader.

Permit Fee for New:

Storm Building Sewer – first 10m	\$49.00
Sanitary Building Sewer – first 10m	\$49.00
Waterline/Service – first 10m	\$49.00
Sewer and water main installations over 10m	
Each additional metre	\$3.05
Internal Rain Water Leader	\$22.00
Manhole or Catch Basin	\$22.00

Private Surface Water Collection System for parking area or surrounding grounds.	Flat rate \$49.00 plus applicable manhole and catch basin fee.
Permit Fee for alteration, relocation or extension of existing plumbing.	\$49.00 plus applicable fee for storm building sewer, sanitary building sewer, waterline.
Re-inspection Fee due to faulty or defective work or due to work not	\$81.00 for each call back.

Schedule "A" to By-law No. 123-2020

being ready for inspection.	
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Schedule "PDS-D" Page 2

The following fees shall be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

Fees for Connection to Watermain, Sanitary Sewer or Storm Sewer

- a) **Road Trench Cut Final Reinstatement Fees per Metre of Road Trench Cut –
Applicable to all connection permits**

Table 1	Single Lot		Two Lots Side by Side
Road Surface	Single Service	Double Service	Two Double Service Trench
Surface Treated	\$ 73.60	\$ 107.70	\$ 188.40
Hot Mix Asphalt	\$ 125.80	\$ 187.90	\$ 328.80

Example: Fee to reinstate trench cut from installation of watermain and sanitary sewer connections across a 6.5m wide asphalt road: 6.5m x \$187.90/m = \$1,221.35

- b) **Watermain Commissioning of Site Servicing for Extensions/Replacements**

Up to 200 metres long	\$2,865.00 (flat rate)
Greater than 200 metres	Flat Rate as above for first 200 metres Plus \$2.03 per metre thereafter

Example: 300 metres in length would be charged \$2,865.00 flat rate for first 200 metres plus \$2.03 per metre for additional 100 metres (\$2,865.00 + \$203.00 = \$3,068.00)

- c) **Water, Sanitary Sewer and Storm Sewer Service Connection
Asphalt Cut of New Pavements**

Roads with new Asphalt Overlay (within 5 years)	\$ 639.00
Newly Reconstructed Roads (within 5 years)	\$1,277.00

Fees set out in Sections a), b), and c) above shall be paid prior to permit approval.

SCHEDULE “LS-A”

to By-law No. 40-09

LEGISLATIVE SERVICES

**Fees for Services under the *Vital Statistics Act* and the *Marriage Act*
(as amended or replaced from time to time)**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

Description	Fee
Solemnization of Marriage: In Town Hall	\$265.49

SCHEDULE “LS-B”

to By-law 40-09

LEGISLATIVE SERVICES

Fees for Miscellaneous Services

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

Description	Fee
Environmental Information Request – Phase One	\$150.00
Environmental Information Request – Phase Two	\$ 75.00
Council Code of Conduct Formal Complaint Application Fee (may be refunded in accordance with Council of Code of Conduct)	\$100.00

SCHEDULE “IS-M”

to By-law 40-09

INFRASTRUCTURE SERVICES

Transit Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

CASH FARE	
ADULT	\$ 3.00
SENIOR	\$ 3.00
STUDENT	\$ 3.00
CHILD (UNDER 5)	N/A
DAY PASS	\$ 6.00

10 RIDE PASS	
ADULT	\$ 27.00
SENIOR	\$ 22.50
STUDENT	\$ 22.50

MONTHLY PASS	
ADULT	\$ 85.00
SENIOR	\$ 65.00
STUDENT	\$ 65.00

SCHEDULE "CS-B"
to By-law 40-09

CUSTOMER SERVICES
**Fees for Services under the *Commissioner for Taking Affidavits Act*,
the *Vital Statistics Act* and the *Marriage Act***
(as amended or replaced from time to time)

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

Description	Fee
Commissioner of Oath signature for municipal document	No Fee
Commissioner of Oath signature for Foreign Pension Application	No Fee
Commissioner of Oath signature for all other documents: For first document:	\$15.00
For each additional document:	\$ 5.00
Preparation of Affidavit / Declaration	\$25.00
Marriage Licence	\$130.00
Burial Permits / Death Registrations	\$ 20.00

SCHEDULE "CS-C"

to By-law 40-09

CUSTOMER SERVICES

Fees for Miscellaneous Services

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

Description		Fee
Property Information Status Report (PISR)	Complete Package (per roll number)	\$180.00
	Modified Package (per roll number)	\$ 80.00
	Extraneous Flow Inspection (if requested) additional fee	\$ 50.00
Shoreline Dock Permit – per season		\$ 25.00
Photocopies and Reproductions	Per photocopy (up to and including legal size)	\$.22
	Per photocopy (over legal size)	\$.67
	Per Data Disk	\$ 10.00
	Map (8.5" x 11.0")	\$ 0.44
	Map (11.0" x 17.0")	\$ 0.93
	Map (Greater than 11.0" x 17.0")	\$ 4.47