



The Municipal Corporation of the Town of Fort Erie

By-law No. 120-2020

Being a By-law to Amend Council Rules of Procedure By-law No. 36-2016, as amended (Meeting Schedule)

Whereas subsection 238(2) of the *Municipal Act, 2001*, S.O. 2001, C.25, as amended, (the “Act”) provides that every municipality shall pass a procedure by-law for governing the calling, place and proceedings of meetings; and

Whereas Council Rules of Procedure By-law No. 36-2016 was passed by the Municipal Council of the Town of Fort Erie on March 29, 2016, and provides for the calling, place and proceedings of meetings of Council and Council-in-Committee; and

Whereas at the Council-in-Committee meeting held on December 7, 2020, Report No. COS-06-2020 was considered and approved, authorizing amendments to Rules of Procedure By-law No. 36-2016, as amended, with respect to establishing a new meeting schedule model; and

Whereas it is deemed desirable to further amend By-law No. 36-2016 to establish a new meeting schedule;

Now therefore the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** Council Rules of Procedure By-law No. 36-2016, as amended, is further amended by repealing subsection 4.1 b) and replacing it with the following:

“4.1 **b)** Meetings are held on Monday. When a Monday is a public holiday or a day when Town Hall is closed, the meeting is held on the following Monday.”

2. **That** Council Rules of Procedure By-law No. 36-2016, as amended, is further amended by repealing subsection 4.4 and replacing it with the following:

“4.4 **Regular Council Meetings**

a) Schedule

Regular Council Meetings are held on the third Monday of every month except as described below or changed in accordance with these rules.

b) Exceptions

- i. When a Monday is a public holiday or a day when Town Hall is closed, the meeting is held on the following Monday.”

- ii. No meetings are held on the weeks of March Break and the Association of Municipalities of Ontario (AMO) Conference.
- iii. In April, May, October, and November, Regular Council Meetings are held on the next available Monday following two Council-in-Committee meetings.
- iv. Nothing in this section shall prevent Council from changing the date of any Regular Council meeting, if such change is made by resolution duly passed at a Council meeting preceding the meeting which is to be changed.”

3. **That** Council Rules of Procedure By-law No. 36-2016, as amended, is further amended by repealing subsection 18.1 b) and replacing it with the following:

4. **“18.1 General**

- b) Council-in-Committee meetings are generally held on the second Monday of every month except as described below or changed in accordance with these rules.”

5. **That** Council Rules of Procedure By-law No. 36-2016, as amended, is further amended by repealing subsection 18.4 a) and replacing it with the following:

“18.4 Exceptions

- a) In April, May, October, and November, Council-in-Committee meetings are held on the second and third Monday. When a Monday is a public holiday or a day when Town Hall is closed, the meeting is held on the following Monday.”

6. **That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 14th day of December, 2020.

Mayor

Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie certifies the foregoing to be a true copy of By-law No. 120-2020 of the said Town. Given under my hand and the seal of the said Corporation, this day of , 20 .