

## The Municipal Corporation of the Town of Fort Erie Public Notice Appointments to Boards & Committees **OPPORTUNITY TO ENGAGE IN YOUR COMMUNITY**

The Town Clerk is accepting applications from **residents, business owners/operators or taxpayers** interested in serving on the boards and committees listed below.

The appointments are for a four (4) year term from December 1, 2018 until November 14, 2022. The boards and committees meet on a regular basis, usually once per month. All members of the boards and committees act voluntarily except members of the Committee of Adjustment and Property Standards Committee.

**(1) ACCESSIBILITY ADVISORY COMMITTEE** - To prepare an Accessibility Plan for all Municipal properties, facilities and services as regulations prescribe for Council approval. **Required:** Eight (8) citizen appointees, majority with disabilities and one (1) Member of Council.

**(2) AFFORDABLE HOUSING COMMITTEE** - To assess, advise and provide input to Council on affordable housing issues and initiatives. **Required:** one (1) representative from the Salvation Army; one (1) representative from Habitat for Humanity; one (1) representative from Bridges Community Health Centre; one (1) representative from Fort Erie Native Friendship Centre; one (1) representative from The Fort Erie Multicultural Centre, two (2) representatives from the Senior Citizens Organizations; one (1) representative from the Development Community; two (2) representatives from the community at large or other stakeholder groups; one (1) staff liaison and one (1) Member of Council; and one (1) alternate Member of Council.

**(3) BRIDGEBUG STATION DOWNTOWN BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT** - To improve, beautify and maintain Municipally-owned lands, buildings, and structures in the Bridgebug Station Downtown B.I.A.; promote the area as a business or shopping area and maintain streetscape capital. **Required:** Eight (8) members of the B.I.A. and one (1) Member of Council.

**(4) CEMETERY ADVISORY COMMITTEE** - To provide advice and/or recommendations regarding the operation, care and control of Town-owned cemeteries and mausoleum. **Required:** Six (6) citizen appointments and one (1) Member of Council.

**(5) COMMITTEE OF ADJUSTMENT** - To consider applications for minor variances from the Town's Zoning By-law and to consider applications for severance of land. **Required:** Seven (7) citizens and one (1) staff liaison.

**(6) COMMUNITY GAMING DEVELOPMENT CORPORATION** - To administer the Gaming Policy of the Town of Fort Erie and to provide gaming advice to Council. **Required:** Eight (8) citizen appointees with a variety of required skill sets and one (1) Member of Council.

**(7) COMMUNITY HEALTH CARE SERVICES COMMITTEE** - To develop an evidence-based strategy for Council's consideration that will ensure health care services are maintained and enhanced within the Town of Fort Erie prior to the closure of the Douglas Memorial Hospital and the opening of the new South Niagara Hospital in Niagara Falls.

**Required:** Ten (10) members comprised of: four (4) members from the community at large; one (1) from the Fort Erie Physician Community; one (1) representative from Niagara Health System; one (1) representative from Hamilton-Niagara-Haldimand-Brant Local Health Integration Network; one (1) representative from Region of Niagara Public Health; two (2) Members of Council and Mayor as Ex-Officio.

**(8) COMMUNITIES-IN-BLOOM COMMITTEE** - To implement various programs, initiatives, events, promotional and education activities that encourage community participation in the program. **Required:** Eleven (11) citizen appointees; one (1) staff liaison and one (1) Member of Council.

**(9) CRYSTAL BEACH BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT** - To improve, beautify and maintain Municipally-owned lands, buildings and structures in the Crystal Beach B.I.A.; promote the area as a business or shopping area and maintain streetscape capital. **Required:** Six (6) members of the B.I.A. and one (1) Member of Council.

**(10) CRYSTAL BEACH BEAUTIFICATION COMMITTEE** - To undertake beautification efforts in Crystal Beach. **Required:** Composition at will of committee.

**(11) FORT ERIE ACTIVE TRANSPORTATION ADVISORY COMMITTEE** - To provide a committee for residents, elected officials and health professionals to meet on a monthly basis for the purpose of improving conditions for people with powered transportation for utilitarian and recreational purposes. **Required:** Six (6) residents including at least one with a disability; one (1) Fort Erie secondary student; one (1) Fort Erie post-secondary student and one (1) Member of Council.

**(12) FORT ERIE ENVIRONMENTAL ADVISORY COMMITTEE** - To advise and assist with the Planning and Development Services Department and Council with the management and conservation of the natural environment in Fort Erie. **Required:** Eight (8) citizen appointees and one (1) Member of Council.

**(13) FORT ERIE PUBLIC LIBRARY BOARD** - To govern the affairs of the libraries including policy development, strategic planning and advocacy for public library services in the Town of Fort Erie. **Required:** Eight (8) citizen appointees and one (1) Member of Council.

**(14) MAYOR'S YOUTH ADVISORY COMMITTEE** - To assist with community events and advise Council on youth related issues. **Required:** Minimum Eleven (11) maximum of nineteen (19) youth ages 13-21 and the Mayor.

**(15) MUSEUM AND CULTURAL HERITAGE ADVISORY COMMITTEE** - To promote awareness of Fort Erie's cultural heritage within the Town focusing on Museum services, Built Heritage and Tree Heritage. Two sub-committees: (1) to manage and operate the Town's museum facilities; and (2) to advise Council with respect to matters relating to the conservation of built heritage. **Required:** Minimum Seven (7), maximum of Eleven (11) citizen appointees and one (1) Member of Council.

**(16) PROPERTY STANDARDS COMMITTEE** - To hear appeals under the Property Standards By-law that regulates standards for the maintenance of property in the Town of Fort Erie. **Required:** Five (5) citizen appointees.

**(17) RIDGEWAY BUSINESS IMPROVEMENT AREA BOARD OF MANAGEMENT** - To improve, beautify and maintain Municipally-owned lands, buildings and structures in the Ridgeway B.I.A.; promote the area as a business or shopping area and maintain streetscape capital. **Required:** Eight (8) members of the B.I.A. and one (1) Member of Council.

**(18) SENIOR CITIZENS ADVISORY COMMITTEE** - To establish a mechanism to fairly and equitably distribute financial assistance provided by the Town of Fort Erie to "Assist the Aged", determine the need for increased senior citizen services and to assist in establishing mechanisms to adopt recommendations. **Required:** Seventeen (17) citizen appointees comprised of two (2) representatives from the Beachcombers; one (1) representative from Harmony Hill; two (2) representatives from Italo-Canadian Seniors Club; one (1) representative from 96'ers; one (1) representative from Dandi-Lions; one (1) representative from Royal Canadian Legion, Branch 71; one (1) representative from Royal Canadian Legion Branch 230; three (3) representatives from Black Creek Leisure Homes Seniors Group; one (1) representative from Fort Erie Native Friendship Centre Seniors; four (4) community representatives at large and one (1) Member of Council.

**(19) TRANSIT ADVISORY COMMITTEE** - To assess, advise and provide input on transit issues according to legislation, municipal by-laws, policies and standards. Recommendation areas include: routing, bus stop locations, service agreements and matters of policy via report to Council. **Required:** Six (6) residents from Fort Erie including: two (2) regular users of FE Transit conventional services; one (1) regular user of FAST; one (1) regular user of inter-municipal transit (1 post secondary student); up to two (2) community members at large; one (1) Member of Council and Mayor as ex-officio.

Applications must be completed on the form available on the Town's website [www.forterie.ca](http://www.forterie.ca) under Government and then Boards and Committees, and is also available at Customer Service at Town Hall. Please state clearly your name, address, postal code, telephone number, email address, choice of board or committee for consideration of appointment and any other relevant background information. Applications will be accepted up to and including **Wednesday, November 14 at 5:00 pm.**

*This information is being collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act and will be used to select persons for appointments to Town of Fort Erie boards and committees.*

Cheryl Watson Legislative Assistant  
Town of Fort Erie

1 Municipal Centre Drive, Fort Erie, Ontario L2A 2S6  
**Applications can also be emailed to: [cwatson@forterie.ca](mailto:cwatson@forterie.ca)**