



The Municipal Corporation of the Town of Fort Erie

By-law No. 67-2017

Being a By-law to Appoint Carol Schofield as Interim Clerk for The Corporation of the Town of Fort Erie and to Repeal By-law No. 38-2015

Whereas subsection 228(1) the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that a municipality shall appoint a clerk whose duty it is,

- a) to record, without note or comment, all resolutions, decisions and other proceedings of the council;
- b) if required by any member present at a vote, to record the name and vote of every member voting on any matter or question;
- c) to keep the originals or copies of all by-laws and of all minutes of the proceedings of the council;
- d) to perform the other duties required under this Act or under any other Act; and
- e) to perform such other duties as are assigned by the municipality;

Whereas By-law No. 38-2015 appointed Laura Bubanko as Clerk of The Corporation of the Town of Fort Erie and who is resigning effective July 3, 2017, and;

Whereas it is deemed desirable to appoint Carol Schofield as Interim Clerk of The Corporation of the Town of Fort Erie;

Now therefore the Municipal Council of The Corporation of the Town of Fort Erie hereby enacts as follows:

1. **That** Carol Schofield is appointed Interim Clerk of The Corporation of the Town of Fort Erie effective July 3, 2017 and she shall perform the duties and exercise the powers of Clerk in accordance with the provisions of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended or replaced, and such other duties as are assigned by the municipality.
2. **That** Carol Schofield shall receive compensation in accordance with the Management and Supervisory Staff Salary Administration Plan.
3. **That** By-law No. 38-2015 is repealed effective July 3, 2017.

4. **That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 19th day of June, 2017.

Mayor

Clerk

I, _____, the Clerk of The Corporation of the Town of Fort Erie hereby certifies the foregoing to be a true certified copy of By-law No. 67-2017 of the said Town. Given under my hand and the seal of the said Corporation, this _____ day of _____, 20__ .
